



## APPLICATION REQUEST FOR PUBLIC SERVICE PROGRAMS

### SECTION 1: INFORMATION AND REQUIREMENTS

1. **Program Criteria:** Programs designated as for “budgeted public service programs” are advocacy training programs that are specifically tailored for attorneys or advocates who serve indigent or disadvantaged populations, including: legal aid, child advocacy, disability, tribal court, criminal law, and domestic violence.
2. Public agency lawyers who work in these areas would be eligible to attend the program automatically.
3. Private practice lawyers who work in these areas are eligible if at least 50% of their practice is devoted to providing legal services for clients who are indigent and unable to secure fee-based legal representation. (Court-appointed work in these subject areas would be included in the 50% qualification.)
4. NITA will continue to provide individual need-based scholarships to public programs for attorneys who work in these areas.
5. **Applicant responsibilities:** In order to be eligible to receive NITA public service program pricing for an advocacy training program, the applicant must guarantee the ability to provide the following:
  - a. The physical training facility for the program with sufficient space and break out rooms to accommodate the agreed upon number of program participants and faculty;
  - b. Applicant may be required to provide an agreed upon number of volunteer faculty who will undergo teacher training to assist the NITA faculty;
  - c. Any costs and services required to register the program for Continuing Legal Education (CLE) accreditation in the state where the training is to be held as well as additional state CLE applications for participant/faculty members registered for the program.
  - d. With the assistance of NITA, the applicant is responsible for marketing the program to the participants that the applicant seeks to enroll in the training.
  - e. The applicant may have to provide on site administrative assistance at the program for registration, CLE, food & beverage and other duties.

#### **Policy of Non-Discrimination and Equal Opportunity**

The National Institute for Trial Advocacy and the NITA Foundation do not discriminate among applicants for program admission or scholarship assistance on the basis of race, national origin, creed, religion, gender, sexual orientation, age, color, disability or status as a parent. Furthermore, NITA and the NITA Foundation comply with the provisions of Title IX of the Education Amendments of 1974, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and federal and state laws and regulations pertaining to affirmative action and equal opportunity.

#### **Submit application to:**

[customerservice@nita.org](mailto:customerservice@nita.org)



**APPLICATION REQUEST FOR PUBLIC SERVICE PROGRAMS**

**SECTION 2: APPLICANT FORM: To be completed by the applicant**

Contact Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Organization Name: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone: (      ) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Preferred program dates: \_\_\_\_\_

Training site description: \_\_\_\_\_

- We are requesting an advocacy training program that is specifically tailored for attorneys or advocates who serve indigent or disadvantaged populations, including: legal aid, child advocacy, tribal court, criminal law, and domestic violence, **AND**
- The participants are lawyers from a public agency doing work in these areas, **OR**
- The participants are lawyers in private practice who work in these areas and devote at least 50% of their practice to providing legal services for clients who are indigent and unable to secure fee-based legal representation. Court-appointed work in these subject areas would be included in the 50% qualification.

Please provide a brief description of the reason for your training program and the reasons you are seeking NITA Public Service program pricing. *(Attach additional documentation if applicable)*

**Program Requested:**  
 Basic Trial    Deposition    Child Advocacy  
 Other (please specify): \_\_\_\_\_

**Number of participants to be trained:**  
 16    24    32    40    48+

**Will you be charging an attendance fee?**    Yes    No

**Can you provide food/beverage?**    Yes    No

**Funding:**  
 Funds Available for Program: \$ \_\_\_\_\_  
 Federal Grant:    Yes    No  
 Does funding expire?    Yes    No  
 If yes, when do funds expire? \_\_\_\_\_  
 Are funds Restricted in any way?    Yes    No  
 If yes, please describe: \_\_\_\_\_

**Describe participants to be trained:**  
 LSC funded    Court Improvement Program funded    Public Agency    Private not-for-profit agency  
 Private pro bono panel    Tribal funded    Other, please describe: \_\_\_\_\_

**Do you have attorneys/advocates who can serve as co-teachers alongside NITA faculty?**    Yes    No

The undersigned, on behalf of the applicant, has read the Instructions and Requirements for NITA Public Service Budgeted Programs and certifies that this requested program meets the criteria listed, and hereby guarantees that the applicant can perform all of the responsibilities above and the above information is correct.

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_